|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
|  | | Employee Specification Form **M23**  Specification for the post of:  **Midday Assistant Brackenwood Junior School** | | | |
| **Personal Attributes** | | | | | |
|  | Essential | |  | **Desirable** |  |
|  | Attribute | | Stage Identified | Attribute | Stage Identified |
| Qualifications |  | | App | Safeguarding training  First Aid Qualification  NVQ in childcare/play work | App/Int |
| Experience |  | | App/Int | Prior experience of supervising children within a school or voluntary secure setting  Good administration skills and accurate completion of completing forms  Experience of working with children | App/Int |
| Knowledge & Skills | Excellent communication and interpersonal skills with children and other adults  Work as part of a group or individually  Encourage high standard of pupil behaviour at all times  Ability to relate well to children and adults  Inspire trust and confidence in children  Understanding Health & Safety issues and good practice | | App/int | Knowledge of safeguarding issues | App/Int |